

## Referral Request Information Checklist

To process a referral, the practice requires the following information:

Doctor's name (being referred out to) \_\_\_\_\_

Type of Specialist \_\_\_\_\_

Town (County & State if not local) \_\_\_\_\_

Doctor's National Provider ID # \_\_\_\_\_

Prerequisite steps:

- 1) Ensure that your insurance information is current with us
- 2) Ensure that the doctor you're requesting a referral to ALSO takes your insurance

Referrals can take up to 72 hours to be approved (not including weekends)